

AURELIUS TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Tuesday, January 14, 2020
MINUTES

The Aurelius Township Board met in regular session on Tuesday, January 14, 2020, at the Aurelius Township Hall, 1939 S. Aurelius Road, Mason, Michigan.

Board members present: Ayres, Droscha, Groh, Malcangi and Silsby.

Members Absent: None

Others Present: Joshua Simmons, Officer Ted Harrison, Sheriff Wrigglesworth

The regular meeting was called to order by Supervisor Silsby at 7:00 p.m. All present joined in the pledge to the United States flag.

Consent Agenda

Board Meeting Minutes of December 10, 2019, were reviewed for approval.

Expenses were reviewed for approval in the amount of \$146,551.53 covered by vouchers: Payroll Fund: Checks #16825 - #16848 and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks #16849 - #16873. Resolutions 2020-1 and 2020-2 and Dropbox were added to consent agenda.

Motion made by Member Droscha and seconded by Member Malcangi to approve consent agenda. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Public Comment

None

Unfinished Business

Custom Electric bid for \$2,800 to install heaters in the hall crawl space was received. Framing will be additional and needs to be done by another person. Member Droscha will look into the requirements with Custom Electric. This project is required because heat tape is failing in crawl space and a bid to replace it was received for \$8,850.

Motion made by Member Droscha to accept bid and project not to exceed \$3,000.

Seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Three Bids for gutter guards were received to be considered.

Member Silsby reported CBS contractor will finish gate when weather permits.

New Business

Josh Simmons, Assistant to the Assessor, gave the quarterly Assessing report. Land values and Economic Conditions Factors have all been corrected. All new construction projects from 2019 have been visited. There were approximately 60 permits and six land divisions for 2019. Will Gast of the State Tax Commission, is offering support for implementing the corrective action plan since the state has assumed the township assessment roll. Brown field properties are the landbank properties whether they need cleaning up or not. Township has four vacant parcels that are part of the land bank. The county gets the taxes to pay a bond. County will work with township treasurers to

get them taken care of. The personal property and veteran's exemption applications went out on time. The Property Reform Act Summary outlines changes that are coming for assessing process. In future, Board of Review Members will have to go through training. There will be changes to the Assessing auditing process (AMAR). If a township fails the AMAR they can keep their Assessor but will need to contract with county or other assessor to fix issues.

Sheriff Wrigglesworth gave the Ingham County Sheriff's Department report. The department hired 21 deputies in 2018. Ten were from Ingham County and seven are veterans. The old Animal Control building has been razed to make way for the new Justice Complex. The old and new jail will be used at the same time until everything is moved into the new space. The entrance will be on the northwest corner of the property. The jail recently practiced emergency procedures in case of a fire. Sheriff explained how the state reimburses the county for the time a person is in waiting in jail but has already been sentenced to prison.

Officer Harrison gave the township service report. The person posing as a WOW employee and stealing from homes has been caught. The home health care worker stealing from elderly has also been caught. The township report of accidents and calls for service for November were eight car/deer accidents, two accidents, and six calls for service. December had no accidents and seven calls for service.

Member Ayres reported attending meeting of Columbia Lakes HOA that was held at Township Hall and the manager called to say they did not want township officials attending that meeting unless there were issues to address on the agenda. While at the meeting there was an issue with setbacks for sheds, a Columbia Lakes board member asked for a copy of the township ordinance for property line setbacks required for sheds. After returning to the office, Ayres found the ordinance states ten feet is required. The HOA allows five feet by agreement with Larry Silsby. Member Ayres stated township ordinance does not allow the Zoning Administrator to make exceptions and the five feet exception for Columbia Lakes should be made part of the zoning ordinance. Motion made by Member Droscha and seconded by Member Malcangi to amend zoning ordinance to include five feet requirement for Columbia Lakes. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

The new shed inspection and fee requirement for structures under 200 square feet was discussed. A Shed Guidelines document will be prepared for review stating inspection fees will only be charged if shed is found to be noncompliant.

Member Ayres reported a resident stated the Greenwood Cemetery sign regarding evening closing has disappeared. Ayres will order replacement.

Lens Carpet Care contract renewal was received. No changes from last year. Member Droscha motioned to approve. Seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Member Ayres provided the Fire Report and it was read by Member Droscha.

Member Groh stated new employee entrance door is being damaged when caught by the wind. Member Malcangi stated he would install a bumper on railing.

Member Silsby stated Custodian had missed some cleaning areas and needed a cleaning list that included cleaning lights in the Hall.

Member Groh presented Resolution 2020-1 Funds Receipting Policy. Motion made by Member Malcangi and seconded by Member Ayres. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Member Groh presented Resolution 2020-2 Cemetery Funds, Invoicing and Management. Member Droscha motioned to approve and was seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Member Ayres reported the IRS mileage allowance had gone down to .575. Motion made by Member Droscha to approve the allowance and was seconded by Member Ayres. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Board Reports

Member Silsby reported there would be Planning Commission meeting next week and he would be unable to attend and someone would need to take information to meeting and take minutes. Silsby also reported residents offered to sell property to township.

Clerk Ayres provided the balance sheet report and gave the correspondence report from Comcast. Ayres reported Absent Voter applications are being sent for March election.

Treasurer Groh gave the cash report of \$2,045,739.90 and the quarterly investment report of \$532,545.81. Groh also reported receiving the sign quote and members wanted a picture of what would be built before approving. Member Groh also reported the repair bid for the siding of the old Library drop box has been received and it was agreed with Library that cost would be split. Member Malcangi motioned to approve the amount of \$594 split with CADL and was seconded by Member Droscha. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried. Member Groh also stated that Lori or Nathan Pfof may be interested in one of the vacancies on the Planning Commission and she has been in contact with them.

Trustees had no report.

Public Comment

None.

Meeting adjourned at 9:53 p.m.

Respectfully submitted by:

Tracy Ayres, Clerk
Aurelius Township