

**AURELIUS TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting**  
**Tuesday, April 13, 2021**  
**MINUTES**

The Aurelius Township Board met in regular session on Tuesday, April 13, 2021, at 1939 S. Aurelius Rd., Mason, Ingham County, Michigan.

**Board members attending:** Ayres, Groh, Silsby, and Malcangi

**Members Absent:** Waltz

**Others Attending:** David Whiting

The regular meeting was called to order by Supervisor Silsby at 7:00 p.m. All attending joined in the pledge to the United States flag.

**Consent Agenda**

Board Meeting Minutes of March 9, 2021 were reviewed for approval.

Expenses were reviewed for approval in the amount of \$46340.77 covered by vouchers:

Payroll Fund: Checks #17539 - #17562, and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks#17563 - #17584 and 1 EFT.

Motion made by Member Malcangi and seconded by Member Silsby to approve consent agenda. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

**Public Comment**

Took public comment from Mr. Whiting regarding outdoor wood burners.

**Set Agenda**

Motion made by Member Malcangi and seconded by Member Silsby to set agenda. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

**Unfinished Business**

Motion to postpone all interviews until all board members were available was made by Member Malcangi and seconded by Member Silsby. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Vevay Township has offered to share the cost of training opportunity for new Treasurers with BS&A if a new Aurelius Township Treasurer is appointed before the training date.

Electrical Inspector stated he had applied for Plan Review certification. Future hiring practices were discussed which included candidates coming before the Board of Trustees and review of credentials. A hiring procedure should be prepared for next meeting to be voted on.

Member Silsby sent memo to Inspectors notifying them of new pay procedure. Member Malcangi motioned to have new procedure added to the township employee handbook and was seconded by Member Ayres. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Member Silsby stated Building Department Manual is in his office if anyone is interested in reviewing it.

Zoning Administrator Silsby has not heard from Mr. Shepard's attorney regarding settlement. Silsby is waiting for property description from Gary Haynes to move forward on special use permit for Precision Plant. Pictures still need to be taken of Vanalstine property to issue violation citation. Drain Commission has not gotten back with Silsby on sand mining issue on Haynes' property.

### **New Business**

Motion to approve Resolution of PA116 release for Zuspann parcel 33-09-09-13-100-010 was made by Member Ayres and seconded by Member Groh. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Member Groh shared American Rescue Plan Act funding information update. Members Groh and Malcangi requested adding item to unfinished business agenda next meeting.

Library has requested use of hall, restrooms and pavilion for Library events. Motion made by Member Malcangi and seconded by Member Silsby to keep Hall and restrooms closed and not reserve pavilion until next meeting. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Top Notch and Apple Tree Lawn Care mowing bids received. Motion made by Member Malcangi to approve Apple Tree mowing bid and seconded by Member Ayres. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Motion made by Member Silsby and seconded by Member Malcangi to approve Decker Insurance contract. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Concerns raised by township resident regarding Lansing Mason Ambulance were discussed. Kevin Ammerman assured township there were no plans to close business.

Motion made by Member Silsby and seconded by Member Groh to approve Resolution for 2021-2022 Meeting Dates. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Motion made by Member Groh and seconded by Member Silsby to approve \$150 for door repairs to Milan Rakich. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Member Malcangi motioned to approve all Resolutions to Establish Supervisor, Clerk, Treasurer and Trustees wages. Member Ayres stated each person should abstain from voting on their own wage. Motion seconded by Member Groh. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Motion made by Member Malcangi and seconded by Member Ayres to approve the requested Assessor wage of 2,153 parcels x \$15.00 for \$32,295. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Motion made by Member Malcangi and seconded by Member Silsby to approved a 3% wage increase for Administrative Assistant, Deputy Clerk and Deputy Treasurer. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Motion made by Member Malcangi and seconded by Member Ayres to not pay two extra hours of pay to Administrative Assistant for time off to get COVID vaccine and require personal time be used. Vote: Ayes: Ayres, Groh, and Malcangi. Nays: Silsby. Absent: Waltz. Motion carried.

Motion made by Member Malcangi and seconded by Member Silsby to approve budget amendments in the amount of \$5,750. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Waltz. Motion carried.

Correspondence reviewed from City of Mason Fire Department for fire runs and Consumers Energy Hearing for rate changes.

### **Board Reports**

Supervisor Silsby reported hearing from resident, Marcia Robb regarding road condition. Mike Raab from Mason Baseball will have baseball fields sprayed for weeds on Thursday. Silsby received suspicious email notice for Norton Subscription. He called and cancelled subscription. Silsby gave the Building Permit report. Groh stated several inspections were still open from Dan Plyler. Inspector, David Lynch is following up on those. Silsby is still working on getting gas disconnected for township property on Aurelius Road.

Clerk Ayres reported mandatory Chart of Accounts update has been turned on. A few issues were encountered and corrected. Ayres provided the Balance Sheet.

Treasurer Groh gave the cash report of \$809,487.02 and the Quarterly Report of Investments. CD 6 with Dart Bank was renewed for 3 months at .10%. The county tax reconciliation has been completed and everything balanced. There was a Drain Commission issue and waiting for more information. Representatives for Parks and Trails grants will be visiting on April 20, 2021 and new grant application is due July 30<sup>th</sup>. Groh reported a 14 day quarantine has been reinstated for COVID 19 cases. Groh motioned to have Member Silsby keep the COVID Response Plan Notebook updated and was seconded by Member Malcangi. Vote: Ayes: Ayres, Groh, and Malcangi. Nays: None. Absent: Waltz. Abstained: Silsby. Motion carried.

Trustee Malcangi stated Ed Bedell withdrew his application for Zoning Administrator and Malcangi felt wage was too low. Malcangi would like a separate meeting for interviews for Zoning Administrator.

Meeting adjourned at 9:20 p.m.

Respectfully submitted by:

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Tracy Ayres, Clerk  
Aurelius Township