

**AURELIUS TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting**  
**Tuesday, November 10, 2020**  
**MINUTES**

The Aurelius Township Board met in regular session on Tuesday, November 10, 2020, at the Aurelius Township Hall, 1939 S. Aurelius Road, Mason, Michigan.

**Board members present:** Ayres, Droscha, Groh, Silsby and Malcangi

**Members Absent:** None

**Others Present:** Gordon Waltz

The regular meeting was called to order by Supervisor Silsby at 7:00 p.m. All present joined in the pledge to the United States flag. Droscha arrived at 7:08.

**Consent Agenda**

Board Meeting Minutes of October 13, 2020 and Closed Session, and October 21, 2020, were reviewed for approval.

Expenses were reviewed for approval in the amount of \$116,433.49 covered by vouchers: Payroll Fund: Checks #17292 - #17307, and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks#17308 Prepaid, #17309 - #17337, and 1 EFT.

Motion made by Member Malcangi and seconded by Member Silsby to approve consent agenda. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Droscha. Motion carried.

**Public Comment**

None

**Set Agenda**

Added Zoning Administrator – 1297 Onondaga - Junk Cars to unfinished business. Added Legal Service Resolution 2020-20, Resolution 2020-21 to Close Office 11/24 & 11/25 due to COVID, Resolution 2020-18 Zoning Administrator Appointment to new business. Motion to accept amendments to agenda made by Member Groh and seconded by Member Malcangi. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Droscha. Motion carried.

**Unfinished Business**

Member Ayres motioned to discontinue hall rental until further notice. Member Groh seconded. Vote: Ayes: Ayres, Groh, Malcangi, and Silsby. Nays: None. Absent: Droscha. Motion carried.

Searing Property closing went well.

Building Program reorganization was discussed. No changes to Administrative Assistant duties have been implemented.

Security Cameras were successfully installed before election day.

Substitute Building Inspector Tim Basore was appointed to be paid \$60 per inspection without mileage. Silsby will discuss changing to \$60 per inspection with other

inspectors. Member Ayres motioned to approve appointment and pay and was seconded by Member Silsby. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Member Silsby handed out written Zoning Administrator Report and stated sent letter to Shepard regarding equipment repair business.

Sand mining on Haynes property has had a stop work order posted by the Drain Commission. Sand mining will be monitored for activity.

A letter was sent regarding Precision Plant and Mike Mullins returned a call. Mullins wants to comply with ordinance but property is owned by Haynes and business is not allowed by PA116. Haynes has until 11/20/2020 to comply. Motion made by Member Droscha to take legal action if no compliance and was seconded by Member Silsby. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Letter for junk car violations were sent to 620 S. Edgar Rd. and 123 S. Aurelius Rd. Motion made by Member Malcangi and Member Droscha to take legal action if no compliance. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

492 S. Edgar was discussed regarding too many animals.

### **New Business**

Ingham County Sheriff report was received from Officer Ted Harrison. Sixteen calls for service were answered for Aurelius Township.

Fire report was received and reviewed.

Resolution 2020-19 To Approve Compensation for Building Official at \$250 per month was reviewed with permit fee schedule update to support increase. Motion made by Member Droscha and supported by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: Silsby. Absent: None. Motion carried.

PA116 application for Scheurer parcel #33-09-09-27-100-008 was reviewed. Motion made to approve application made by Member Droscha and seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

COVID19 meeting regulations from MDHHS were reviewed. Planning Commission meetings are required four times per year. Twenty people per 1000 square feet are allowed for township hall. Ordinance updates are pending and need to be addressed. Windmill ordinance should also be reviewed.

Resolution 2020-21 Township Office Closure November 24 and 25 as COVID19 Precautionary Safety Measure. Updated COVID Response Plan and Health Screen Sheet were reviewed. Motion made to approve by Member Ayres and seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: Silsby. Absent: None. Motion carried.

Principal Financial forwarded a form for approval and signature for COVID hardship withdrawals. Motion made by Member Droscha and seconded by Member Groh to approve. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Resolution 2020-18 for Township board of Trustees to Appoint the Zoning Administrator was reviewed. Job description draft will continue to be reviewed. Motion made by Member Droscha to approve and seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: Silsby. Absent: None. Motion carried.

Resolution 2020-20 Resolution for the Board of Trustees to Discontinue Legal Services of the David Revore law Firm was reviewed. New engagement letter was presented from Bauckham, Sparks, Thall, Seeber and Kaufman, P.C. Motion made by Member Droscha to approve resolution and engagement and was seconded by Member Groh. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: None. Abstained: Silsby. Motion carried.

Correspondence from State of Michigan Department of Treasury notifying township 2019 assessment roll has been certified and returned to township jurisdiction.

### **Board Reports**

Supervisor Silsby reported Larry Johnson has resigned from the Planning Commission. Budget amendments were presented. Motion made by Member Droscha and seconded by Member Malcangi. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Clerk Ayres provided the balance sheet report and reported certified election results may change slightly due to hand tally of straight party votes being awarded when a write in candidate is not valid.

Treasurer Groh gave the cash report at \$692,657.44 and reported tax bills will go out the first week of December. She also reported attending a Zoom meeting regarding the Ingham Parks and Trails signs and township received the 50% grant of \$3875 for the Master Plan. The Corona Virus Local Government Grant of \$7721.69 needs to have expenses reported online. Online reporting won't let us report at this time. Park inspection sheet was received from Member Malcangi and one is still needed from Member Droscha.

### **Public Comment**

Took comments from Mr. Waltz regarding township attorney.

Meeting adjourned at 9:13 p.m.

Respectfully submitted by:

---

Tracy Ayres, Clerk  
Aurelius Township