

**MECHANICAL PERMIT  
AURELIUS TOWNSHIP  
1939 SOUTH AURELIUS ROAD  
MASON MI 48854  
PHONE 517.628.2093**

PERMIT NUMBER \_\_\_\_\_  
PARCEL NUMBER \_\_\_\_\_  
DATE \_\_\_\_\_  
APPROVED BY \_\_\_\_\_

**I. JOB ADDRESS**

Owner's Name:	Name:	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required
Address:		Phone:

**II. CONTRACTOR/HOMEOWNER INFORMATION (permit application MUST be signed on back.)**

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner Name (check appropriate box).	State License Number	Expiration Date
Address:	Telephone number:	
	Email address:	
Workers Compensation Insurance Carrier	Federal Employer ID # (or reason for exemption)	MESC Employer # (or reason for exemption)
Cell Phone No.	Fax No.	
<b>CONSUMER ENERGY REQUEST NUMBER:</b>		

**III. TYPE OF JOB**

<input type="checkbox"/> Single Family <input type="checkbox"/> New <input type="checkbox"/> LP Tank	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved)
<input type="checkbox"/> Other <input type="checkbox"/> Alteration	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
<b>DESCRIPTION OF PROJECT:</b>	

**IV. PLAN REVIEW REQUIRED**

See Section VII for Plan Review requirements before completing this section. Plans and specifications must be submitted for one-and two- family dwellings when the input rating of the building heating/cooling system exceeds 375,000 Btu's.  
What is the building size in square footage? \_\_\_\_\_  
What is the input rating of the heating system in this building? \_\_\_\_\_  
Have plans been submitted?     Yes     No     Not required

**V. APPLICANT SIGNATURE**

Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

**Signature of licensee or Homeowner (Signature indicates compliance with Section VI. Homeowner Affidavit)**

Date

**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application shall be installed *by myself in my own home* in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been *inspected and approved* by the Township Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**VII. PLAN REVIEW REQUIREMENTS**

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 229 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.

Work completed by a governmental subdivision or state agency costing less than \$15,000.00

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED**

**VIII. FEE CLAIRICATIONS**

**ITEM #2, RESIDENTIAL HEATING SYSTEM:**  
 This item is used for the installation of a heating system in a new residential structure. Item #10; Gas Piping and #18; Duct, SHOULD NOT BE charged. Replacement systems should be itemized.

**IX. FEE CHART – Enter the number of items being installed, multiply by the unit price for total fee.**

	Fee	No	Total		Fee	No	Total
1. Application Fee (Includes 1 inspection)	\$140.00	1	\$140.00	19. Duct – minimum \$25.00	\$.10/ft		
2. Residential Heating System (includes duct & pipe)	\$65.00			20. Heat pumps; commercial (pipe not included)	\$20.00		
3. Gas/oil burning equipment New and/or conversion units	\$30.00			Air handlers/heat wheels			
4. Residential Boiler	\$30.00			21. Under 10,000 CFM	\$20.00		
5. Water Heater	\$5.00			22. Over 10,000 CFM	\$60.00		
6. Flue/Vent damper	\$5.00			23. Commercial Hoods	\$15.00		
7. Solid Fuel Equipment (includes chimney) <input type="checkbox"/> Gas burning fireplace	\$30.00			24. Heat recovery units	\$10.00		
8. Chimney, Factory built – installed separately	\$25.00			25. V.A.V. boxes	\$10.00		
9. Solar; set of 3 panels (includes piping)	\$20.00			26. Unit ventilators	\$10.00		
10. Gas piping; each opening New installation	\$5.00			27. Unit heaters (terminal units)	\$15.00		
11. Air conditioning (includes split systems)	\$30.00			28. Fire suppression/protection -minimum \$20.00	\$.75/ head		
12. Heat Pumps; Complete residential	\$30.00			29. Evaporator coils	\$30.00		
13. Bath & Kitchen exhaust	\$5.00			30. Refrigeration (split system)	\$30.00		
Tanks				31. Chiller	\$30.00		
14. Aboveground	\$20.00			32. Cooling towers	\$30.00		
15. Underground	\$25.00			33. Compressor	\$30.00		
16. Humidifiers	\$10.00			34. Special/Safety inspection	\$65.00		
17. Piping – minimum \$25.00	\$.05/ft			35. Final/Additional Inspection	\$65.00		
18. Process Piping Pressure Test (includes Boiler/gas/refrigeration)	\$30.00			<b>TOTAL FEES</b>			

**Make checks payable to: Aurelius Township**

**X. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed with **AURELIUS TOWNSHIP**. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected.  
 When ready for an inspection, call the Aurelius Township Office 517.628.2093 providing as much advance notice as possible. The Inspector will need the location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

**SUBMIT APPLICATION TO: Aurelius township, 1939 S. Aurelius Rd, Mason, MI 48854**

**PLEASE CALL THE AURELIUS TOWNSHIP OFFICE 517-628-2093 FOR ALL ELECTRICAL INSPECTIONS  
 \$65 FEE WILL BE CHARGED FOR REQUESTED INSPECTIONS THAT CANNOT BE COMPLETED**